

Community Advisory Committee (CAC) Meeting for Special Education:

General Meeting Minutes

Date: September 08, 2016

Time: 7:00 – 9:00PM

Location: Ballard Center Auditorium, 2375 Congress St., San Diego, CA 92110

Call to order 7:00pm by Moira Allbritton, CAC Chair

Pledge of Allegiance to the United States of America

Welcome: by Moira Allbritton, CAC Chair

CAC Purpose:

The CAC is a parent led advisory committee comprised of family members, students with disabilities, classified & credentialed staff members of the San Diego Unified School District, community members, agency representatives, and students.

The CAC serves as a direct advisory committee to the San Diego Unified School District (SDUSD) Board of Education (BOE). CAC members are appointed by the BOE,

The CAC works with district staff on committees, all school sites and clusters, provides a forum for child-specific issues, site-specific issues, program and systematic issues.

The CAC addresses ALL NEEDS OF ALL STUDENTS WITH DISABILITIES.

The CAC provides current information about the school district, for example the application dates for the Choice Program, which is available for all students both in Special Education and in General Education, has been moved up this year to October 3 – November 14, 2016 (3 months earlier this year than last year). Choice Program is available to all students: special education and general education.

An invitation extended to all in attendance to become members, membership forms and bylaws are on the entry table with the attendance sign-in sheets.

Bylaws and Membership Forms: Are online at www.sandiegounified.org , click-on Academics, click-on Programs, and click-on Special Education:

ARTICLE IV Membership The maximum number of members shall be 35. If the membership falls below ten (10) members, the remaining CAC members shall form a revitalization task force and retain their status as members without the need to reapply. The CAC shall be composed of parents of individuals with exceptional needs enrolled in public or private schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers and other

school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs. At least the majority of such committee shall be composed of parents of pupils enrolled in schools participating in the local plan, and at least a majority of such parents shall be parents of individuals with exceptional needs. The majority of the active voting members of the CAC shall be parents of individuals with exceptional needs as defined in the 'definitions' of this document. Any SDUSD employee in an administrative, leadership or management position shall be designated as an 'Ex-Officio Member' and as such shall not hold office or exercise a vote. In the event of vacancies in committee membership, the CAC shall remain a viable operating entity so long as the parent majority is maintained. Any members who are paid or otherwise compensated (not to include federal funds designated for parent involvement) to attend CAC meetings are encouraged to participate, but may not exercise a vote, and thereby do not count toward the quorum (to include members compensated to attend CAC meetings who are employed by the school district or SELPA, vendors, or otherwise under contract with the school district or SELPA.). CAC members shall be appointed by the Board of Education. The CAC shall utilize the selection procedures defined in the local plan and this document for consideration of applicants for membership. Applications shall be reviewed and approved by a vote of the Executive Board. Applicants approved shall be considered nominees and those names will be forwarded to the Board of Education for appointment. Attendance shall be recorded for each general membership meeting. Prospective members may submit membership applications to the CAC Chairperson after attending three general sessions in a five month period, or seven general sessions, within a traditional CAC school year (September through June). If a member misses two (2) consecutive general membership meetings or three (3) general membership meetings in a term year, from July 1 through June 30, the member may forfeit membership on the CAC as determined by the Executive Board. The CAC is an active committee. Members shall participate on at least one committee. Any member officially representing the CAC at a meeting or event shall do so only with the consent of the Chairperson and shall provide a report to the general membership at the next general membership meeting.

Introduction of CAC members (see Roll Call for list of members) and introduction of SDUSD staff (see Special Education Division 2016-2017 Key Contact List).

Agenda: paper-copies on entry table, or online at www.sandiegounified.org , click-on Academics, click-on Programs, and click-on Special Education

Meeting Format & Protocol:

Noted on Agenda and the CAC follows Brown Act and Robert's Rules of Order.

Speakers must be recognized by Chair prior to addressing CAC,

Duration of individual testimony is limited at discretion of Chair,

Please use respectful, civil language,

Please silence cell phones.

7:05PM SDUSD NEWS AFFECTING STUDENTS WITH DISABILITIES

-Overview – Chair, Moira Allbritton

-Changes to SDUSD Organizational Chart – Lorelei Olsen (see attached Special Education Division 2016-2017 Key Contact List).

Previous Executive Director of Special Education, Sonia Picos, left SDUSD to take a position at Sweetwater School District. SDUSD is conducting a search for a new Executive Director.

-Introduction of Special Education Leadership Team by Lorelei Olsen, Director of Special Education: Currently Lorelei Olsen is acting as TOC Temporary-Out-of-Class Executive Director while focusing on instruction.

Supervisor:

Andrew Gilbert, Related Services, Supervisor for OT

Program Managers: work directly in support of the Director of Special Education and operational needs. This year has the same team members for consistency.

Lisa Dreyer, Program Manager Operations (Transportation, ESY, Compliance Monitoring, Supplemental Supports, Facilities, ADA Committee. District Office, Annex 6.

Carrie Rea, Program Manager Related & Specialized Services (Psychologists, Speech Pathologists, Adapted PE, OT/PT). Wigen, B-9.

Julie Jones, Area 3 (Point Loma High School & feeder schools, Mission Bay High School & feeder schools, Kearney High School & feeder schools). District Office, Annex 2.

Dr. Ira Canada, Special Education Administrator, Early Childhood Special Education (ECSE). Whittier B-27.

Aimee Sage, Program Manager Specialized Settings (PBIS/BSR, NPS, NPA, PPPSS, STARS & Pro-ACT). Whittier B-24.

Cory Hoffman, Special Education Administrator, Low Incidence – VI, PH, DHH. Marston Annex.

Jennifer Parks-Orozco, Program Manager Due Process & Mediations. District Office, Annex 7B.

Aidee Angulo, Mental Health Resource Center. IMC Annex B.

Angelia Watkins, Special Education Administration Area 1 Lincoln, Serra, Alt/Atypical, District Office, Annex 2.

Sara Cline, Special Education Administrator Area 2 (Mira Mesa, Morse, University City Atypical). District Office, Annex 2.

Pamela Busch, Special Education Area 4 (Clairemont, Madison, Henry High Schools and feeder schools). District Office, Annex 2.

David Rios, Area 5 (LJHS, SDHS and feeder schools, Atypical Schools). District Office, Annex 2.

Grace Ridgeway, Area 6 (Scripps Ranch, Hoover, Crawford). District Office, Annex 2.

Janice Von Arx, Principal Whittier Center/School

Search for Executive Director of Special Education: Diverse experience, expertise, credential, proven track record serving students with disabilities.

National search is posted and candidates are applying, search panel will have 10-15 members including CAC members, department staff, the Superintendent and Chief of Staff. Closing date not given at this time.

In the previous organizational structure Special Education was part of Student Services, now Special Education reports directly to Chief of Staff & Superintendent.

-Start of School: 1 year ago SDUSD had many vacancies, this year properly credentialed staff are in every classroom. Fill rates 95+ or higher. Some vacancies still exist.

-Update on West Ed's Audit – Chair & Special Education Staff - Power Point Slides: See attached.

- Questions & Answers:

West-Ed Review of all special education services in the SDUSD.

Final report soon for release with the implementation of an action plan.

Input will be solicited from the CAC Executive Board.

Integrated System: Thomas Heir earlier report identified need to provide inclusive learning, access to core curriculum, and SDUSD needs to work hard to make changes.

West-Ed: Vision, Mission, Goals and Focus within the SDUSD.

Questions:

Lisa Barron – SDUSD has a history of not making principals and teachers attend professional development.

Lorelei – Answer: Need for development of system belief statements. Principals to review and share with staff. Need rigorous continuum for implementation. Site visits by Lorelei to monitor levels of implementation and input for continued continuum.

William Cary – Are Non-Public Schools included in all the data collection, site visits, focus groups, etc.?

Lorelei – Answer: No site visits at Non Public Schools.

Lorelei – State testing high for special education in SDUSD. SDUSD scored the highest in all compared liked districts.

William Cary– Were Non Public Schools included in this data?

Lorelei – Answer: Doesn't know. Will come back with answer>

Jan Brown – Slide #2 of presentation, did it include Non Public Schools and Charter Schools (105 IEPs).

Lorelei – Answer: No Non Public Schools were included, 3 Charter Schools with our SELPA (Special Education Local Planning Area). Special Education Local Plan Area is so large in SDUSD that SDUSD is its own SELPA.

Ana Moya – Is there a way to get a copy of the West Ed findings and report?

Lorelei – Answer: Yes. Go to www.sandi.net click on Board Documents where you can access the entire Powerpoint report.

NK Mbeya – How many IEPs (Individual Education Programs) are within the SDUSD?

Lorelei – Answer: 15,000 including Non-Public Schools and Atypical Schools.

Christy Scadden – Are drop-out rates known, especially after 12th grade for students in the TRACE program?

Lorelei – Answer: No. In state of California, graduation and drop-out rates are cohort data. Special Education students can take additional time (4 year cohort date).

Christy Scadden– What is the status of the new IEP software? Is it in every school? Is training occurring? Is it working?

Lorelei – Answer: The new IEP software has had log-in challenges which are now fixed. There is continuous refinements with the software developers. Training was offered over the summer. Teachers were compensated for time. One day basic training is going on now. Last count, less than 120 Case Managers still require training. Training is mandatory. When it occurs is the employee's choice. New IEP software is in every school.

Minerva Espejo – What is the status of Professional Development?

Lorelei – Answer: Professional Development occurs first with the principals. The principals develop training with special education team, along with additional training for individuals or groups.

Example: During October professional development series is being offered on co-teaching, how does the general education and special education teacher work on teaching literacy in the general education classroom? Balanced literacy components offered in a parallel structure.

Minerva Espejo – What professional development trainings are being offered outside of school hours? What is being done to facilitate attendance?

Lorelei – Answer: Earl in Professional Development at this time. Teaming approach with voluntary attendance. Substitutes are being provided for release time. Administrators are working with teachers and supporting them to attend Professional Development.

7:40pm PUBLIC TESTIMONY (OPEN FORUM): Members of the community may bring forward individual, site, or systemic questions, concerns, or issues for response by SDUSD representative and/or CAC members.

*****IMPORTANT: PLEASE TURN-IN FORMS SO DISTRICT PERSONNEL WILL BE ABLE TO CONTACT YOU.**

- 1. Be respectful**
- 2. Use form,**
- 3. Minimum necessary info, no student or staff names, use job titles**

Oliva Aceves: Concern: Translation in IEP meetings? Concern: not enough interpreters at meetings or to explain documents x 2 years. Schools bring office staff vs. the need to bring official interpreters who know IEP terminology.

No plan at this time for more interpreters. Get info from parents.

Jan Brown: Suggestion to put Program Managers photos on website? Good Idea.

Jan Brown and Susan Martinez were both past commissioners on the California State Advisory Committee for Special Education.

Need new SDUSD Executive Director to become involved with Special Education at the State and Legislative Level.

Megan Glynn – Concern: Problem exists due to lack of communication with administrators at Foster Elementary.

Sarah Burns – Concern: Unable to get ADHD/ADD on student's IEP – fighting for 3 years and time is being wasted - Balboa Elementary.

Concern: Why aren't classroom and student's aids included in IEP meetings?

Aides work closely with students and can contribute greatly.

Concern: ESL included in IEP meetings.

Concern: Not all service providers attend IEP meetings, or leave early.

Concern: Case manager doesn't know the answers.

Concern: Aides know the answers, but are not allowed at meetings, aides are working directly with children.

Concern: Administrators need to be supportive of special education teachers.

Leticia Ruiz-Mylenek – Concern: Policy for choice of options, son from private school with IEP, request alternative placement, must go to neighborhood school ? Administration telling parents have no choice.

School Choice will be discussed at the October meeting.

Karina Sayas – Concern: Assessments – when and who do I talk to regarding the assessments and when will the assessments take place?

**Oliva Aceves – Concern: SEL Test – High School student taking test with 40 other students (general education students and special education students).
Concern: accommodation for separate environment is not being given.**

Moira Allbritton for Emily Dolton: Concern at Innovation Middle regarding Americans with Disability Act (ADA) compliance and accessibility?

7:55PM CAC COMMITTEE BUSINESS:

ROLL CALL:

Chair and CAC Members Present: Moira Allbritton, Chair; Terrance Bobryk-Ozaki; Julia Childs Andrew; Joyce Clark; Maria Corral; Raylene Dickinson, Treasurer; Connie Gearhart; Lynn Glynn; Megan Glynn; Ellen Hildebrand; Caroline Kelner, Secretary; Brook Markley, Vice-Chair; Maria Riedel, Member at Large; Josefina Riggins, Translator/Interpreter; Leticia Ruiz-Mylenek; Carolina Ruiz; Francisca Salcedo; Julia Stuart.

Absent: Lynn Crossley, Gloria Pacheco

Quorum established.

General Audience: Sarah Burns, Andrea Gilbert, Emily Dolton, Christina Hill, Ana Rosa Moya, Debbie Williams, Grace Ridgeway, Janice VonArx, Carrie Rea, Anitra Hammett, Julia Stuart, Christy Scadden, Michelle Crisci, William Cary, Stacy Williams, Chanthy Allman, Angelia Watkins, NK Mbarya, Jan Brown, Victoria Word, David Rios, Sara Cline, Edgar Megia, Lisa Barron, Olivia Aceves, Minerva Espejo, Susan Fanno, Karina Sayas, Gabriela Conteran-Misoliglu, Valentina Hernandez

-Approve June 9, 2016 Minutes – CAC General Meeting – Action Item/CAC Members

Motion = Raylene Dickinson

Second = Joyce Clark

Ayes = 14

Nays = 0

Abstentions = 0

Motion Carries.

Chair Report: Moira Allbritton

Moira Allbritton, new CAC chair as of July 2016.

Receipt of resignation of Jennifer Rooker.

Participated in panel for interviews for Executive Director, Community Engagement, along with other parent advisory group leaders and numerous SDUSD staff members. Stan Anjan was appointed by the Board of Education; Allbritton will extend an invitation to a future CAC meeting.

The Executive Committee has approved and referred membership application for Daniell Settles the Board of Education for appointment to the CAC.

Allbritton gave public testimony at the July Board of Education meeting; primary concern with West Ed review is focus on work load of staff over student needs.

Allbritton reminded CAC members that when one attends any District meetings, you are speaking as a parent of the SDUSD, not a CAC representative – unless you have been specifically appointed by the Chair to be CAC representative. For example, our Calendar Committee designees are Brook Markley and Connie Gearhart.

CAC Executive Committee responsibility: to take recommendations from the CAC subcommittees, make action items, avoid potential conflicts, and subcommittees always subordinate to the CAC general body.

The CAC is concerned about ALL students.

CAC response to Dr. Moore's presentation on discipline rates on spring 2016 – Discipline suspensions if a grave issue along with restorative justice. How are these concepts being applied to special education students?

Concern: Dr. Vernon Moore has left SDUSD to take a position at Sweetwater School District.

How are we to proceed in this extremely important issue?

Who is the new person in this position and what is their contact information?

Concerns and data to be requested from Cindy Marten, Superintendent.

Motion: Megan Glynn

Moira Allbritton to write a letter to the Superintendent, contact person taking over for Dr. Vernon Moore, and to request data.

Second: Lynn Glynn

Yes: 15

No = 0

Abstain = 1

Motion carries.

Action Item: Seek support from Special Education for childcare, translation during CAC meetings.

Concern: Staff concern diverting \$ from district to a single cluster, w/o opening up to other clusters & other advisory groups. SDHS and Mitzy Moreno

Check for grant funding.

Child care & translation = sp ed funding.

Pilot Program:

Francesca one of the pilot leaders: regarding concerns: parent counseling & education support at all school sites. SDHS cluster pilot, not intent for just SDHS cluster. Oct 27th = first workshop, 9am – 11am

2 School Psychologists: 2 workshops : one am, one pm.

Principal from SDHS

SD County of Ed = Parent's Rights, speaker not known yet.

Interactive Workshop: include access to new IEP software & forms.

Moira: committed to have a pilot, want successful, want CAC support,

CAC parent presenters, shouldn't be Francesca only.

Childcare:

Direct Moira for seeking alternative sources.

Other locations, travel to other locations. Francesca open to suggestion.

Joyce Clark: How more generalized? CAC members to present.

Past = District provides space, translation & child care.

EFRC (Exceptional Family Resource Center) = available to provide speakers.

Focus for 1st workshop = legal & parent rights. Agreement to travel to other comprehensive sites for future trainings.

Therefore, no action needed.

SECOND PUBLIC TESTIMONY & ANNOUNCEMENTS:

Moira: Oct 13 at 7 p.m. at Ballard is next CAC meeting featuring Data on Standardized State Testing.

Integrated System for students with disabilities.

Raylene Dickinson: Comment: ESY = wonderful! Lafayette

Joyce Clark: Advisory Committee to San Diego Regional Center (SDRC) for Choice of Services

Public Input: meetings 3rd Friday at 1:30 at Keaney Mesa SDRC

Raylene motion to adjourn

Terri Ozaki. second to adjourn

Motion carries. Meeting adjourned before 9 p.m.